**CHATHAM COUNTY PURCHASING DEPARTMENT**

 **ADDENDUM NO. 2 TO RFP NO. 17-0109-1**

**FOR: INMATE HEALTH SERVICES FOR THE CHATHAM COUNTY DETENTION CENTER**

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**THE DEADLINE FOR RECEIPT OF BIDS HAS BEEN CHANGED TO APRIL 10, 2018 AT 5:00 PM.**

**Please see responses to questions below. To the extent we can answer remaining questions, another addendum will be issued.**

Under the new contract, will the number of EHR users be increased? **No**

Who is responsible for the annual cost for the EHR? If the contractor will be responsible, should vendors price the annual cost with their proposal? **County**

Who is the current owner of the EHR system licenses? Will the licenses transfer to the awarded medical vendor? **County**

Is the EHR hosted in the County data center? Will it remain hosted there or is the medical vendor expected to host the EHR? **The County will host.**

Who is the current owner of the computers in the clinic areas used for the EHR? **County**

Who will be responsible for purchasing computers or computer equipment (i.e. software, hardware, etc.)? **County**

Does the County provide the data circuits used for internet for the clinic computers or does the medical vendor supply a data circuit? **Yes**

Does the County provide phone lines for the clinics or does the medical vendor supply phone lines? **Yes**

In RFP Attachment A, *Technical Specifications*, Tab D, *Scope of Services*, Section 7.0.e.13, *Medical Record*s, it describes the requirements for the patient's electronic medical record and that the awarded contractor is required to use the current EHR, Fusion GE Centricity.

* It appears that it is required for the awarded medical contractor to implement and manage the electronic medical record system. Please clarify. The
* Will the awarded contractor be expected to work with Fusion GE to customize the EHR system to fulfill the listed requirements or is the EHR already configured for use?

**The EHR has already been implemented and is configured for use.**

On page 2 of the RFP, the Document Check List, there is a mark to include “Legal Notice.” There is no other form or reference to this within the RFP. Please clarify this requirement for submission. T**he legal notice is attached to this addendum**

Section III, paragraph 3.2.1 Evaluation of Proposals. Please explain how the 20 points for Item C will be allocated for the various items listed within Item C.

**This will be at the County’s discretion**

The proposal states that Chatham County has established goals to increase participation of minority and woman owned businesses.  Centurion has a national network of MBE/WBE providers that we work with in numerous contracts. Does a MBE/WBE proposed subcontractor have to be certified in any particular jurisdiction (i.e. Chatham County, state of Georgia, or vendor’s home state) to qualify as an MBE/WBE for this proposal?  **No**

Within Tab E, *Staffing Matrix, Recruitment and Retention*, the RFP asks for the correctional health care experience of proposed positions (HSA, DON, CMO, mid-level providers). It was cautioned not to speak with current staff and RFP Page 70, Section 2, *Offering Current Employee Positions*, acknowledges that exact on-site staff may not be known at the time of proposal submittal.

Please confirm that vendors can supply the qualifications/job descriptions of someone that will be hired in that position to satisfy this requirement in their response. **Yes**

Please clarify who owns the computers used for GE Centricity EMR in this contract. **County**

What is the status of the County’s sale of Memorial Hospital? If sold, please provide the name of the buyer. **Hospital Corporation of America**

Addendum 1 deletes RFP Paragraph 10 on page 25 in Section C, *General Requirements*, and RFP Paragraph 10 on page 73, in Section C, *Positions*.  Both paragraphs require substance use disorder services and staff.

Is the County eliminating the requirement for substance use disorder services altogether from this procurement?  If so, should Tab D, Section 6.0, *Substance Abuse Services*, on page 52 and 53 of the RFP, also be deleted?  **Yes**

Section 3.2.1 Evaluation of Proposals, 2. Scoring - Item C of this section indicates that 20 points will be awarded to “Cost Proposal, Staffing Matrix, Recruitment and Retention, Performance Guarantees”.

1. What methodology will be used to award points based on vendor submissions on the above proposals categories? **This will be at County’s discretion**
2. Will a specific portion of the 20 points be awarded to each of these categories? **This will be at County’s discretion**
3. Will the cost proposal be evaluated on the Annual Base Cost, the total of the three annual years submitted, or some other basis? **Typically we would look at the three years cost and also at the percentage guarantee max for future years.**
4. How will points be awarded to competing proposals to differentiate the competitive outcomes in this portion of the Scoring? **This will be at County’s discretion**
5. Will the final selection of a vendor be based on a BAFO submission or a further round of negotiations with the highest scoring proposers? **This will be at County’s discretion**

On RFP page 20, Tab D: Scope of Services instructs vendors to *“Address each section of the general requirements and scope of services in Attachment A…”*

Please confirm that vendors should begin responding to Attachment A beginning at section D. Scope of Services and not respond to A. Basic Goals, B. Background Information, and C. General Requirements**. Yes**

On RFP Page 14, it describes the compliance with the E-Verify system for any proposed subcontractors. Are proposed subcontractors required to complete this form with the proposal or after award? **After award**

Please provide a copy of the current contract for inmate health care and all associated amendments thereto. **Please see attachment.**

**We appreciate your interest in this solicitation.**

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**Margaret H. Joyner** **Date**